



U.S. Department  
of Transportation  
**Federal Highway  
Administration**

Hawaii Division  
300 Ala Moana Blvd, Rm3306  
Honolulu, HI 96850

24 April 2008

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## **REGISTER NOW!**

### **Hawaii's *DON'T DUCK MOTOR FUEL TAXES WORKSHOP* East-West Center, Honolulu, HI May 28-29, 2008**

Building on a partnership with the FHWA, IRS, the Hawaii Department of Transportation, and the Hawaii Department of Taxation, this workshop is bringing together professionals from the government, private, educational, and non-profit sectors to identify and discuss the major fuel tax data issues and reporting initiatives in the state of Hawaii. We are pleased to have the following national authorities on motor fuel tax issues presenting at this workshop:

- **Ralph Erickson:** Division Chief, FHWA Highway Funding and Motor Fuel Division. He is responsible for data programs related to highway user taxation, highway finance, motor fuels, driver licenses, motor vehicles and motor carriers.
- **Richard A Little:** Senior Program Analyst in the Internal Revenue Service's (IRS) Motor Fuels Excise Issue area. He is the National Excise Liaison with the States and Industry and has worked with motor fuel for over 30 years.

The workshop program will present topics of importance to the state's motor fuel tax community including: Impact of increasing prices on State/Federal Revenues, State/Federal Rules and Form Changes, Bio Diesel, Evasion/Compliance, IRS Audits, Exempt Fuels, and more. Attached is the preliminary agenda for specific information on session times and topics.

Regardless of your level of expertise or role in motor fuel tax reporting and data collection, we encourage you to participate in this workshop and share your experiences and learn from national experts.

Space is limited. **Please, reserve your seat no later than Friday, May 16, 2008** with Gail Ikeda at LTAP (email - [gail@eng.hawaii.edu](mailto:gail@eng.hawaii.edu) or fax – 808-956-8851).

If you have any questions or comments about motor fuel data collection and reporting in Hawaii, please contact Mr. Yibo Hsu at Hawaii Department of Transportation (808-587-1844 or [Yibo.Hsu@hawaii.gov](mailto:Yibo.Hsu@hawaii.gov)).

Warm Aloha,

A handwritten signature in black ink, consisting of a series of connected loops and a long horizontal stroke at the end.

Elizabeth E Fischer, RLA, ASLA, APA  
808.541.2700 x325/ [elizabeth.fischer@fhwa.dot.gov](mailto:elizabeth.fischer@fhwa.dot.gov)

***DON'T DUCK MOTOR FUEL TAXES WORKSHOP***  
***University of Hawai'i-Manoa - East-West Center - Honolulu, HI***  
***May 28-29, 2008***

**Registration Form**

**REGISTER by May 16, 2008 to**  
**Gail Ikeda at LTAP (email - [gail@eng.hawaii.edu](mailto:gail@eng.hawaii.edu) or fax – 808-956-8851)**

**1. Registrants:**

Name(s)	Title/ Role in Organization

**2. Organization Name:**

**3. Contact Information (for each person)**

Street Address/ PO Box	
City/ State/ Zip	
Business Phone	
Other Phone	
Fax	
Email	
Business Web Site	

**4. My organization fits the following category (select best fit):**

	Fuel Distributor
	Fuel Refiner
	Tax Preparer/Financial
	Federal Government
	Non-Profit Agency/Education
	State/County/Local Government
	Private Company
	Other (please describe):

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## Agenda

<b>Wednesday - May 28</b> <b>East-West Center</b>		<b>7:30 - 4:30</b>
<b>Continental Breakfast &amp; Registration</b>		7:30 - 8:30
<b>1. Opening</b> <b>Welcome &amp; Introductions</b>		8:30-8:45
<b>2. Plenary</b> Overview of Highway Taxes and Fees: Collection & Distribution		8:45-10:00
<b>Break</b>		10:00-10:15
<b>3. Panel Discussion</b> Issues in Accurate Reporting		10:15-11:30
<b>Luncheon</b>		
<b>4.</b> FHWA Hawaii Division Administrator, Abraham Wong - <i>The Future of the Highway Trust Fund</i>		11:30 – 1:00
<b>Breakout Sessions:</b>		
<b>Group 1: Government Agencies</b>	<b>Group 2: Fuel Distributors</b>	
<b>5.</b> Motor Fuel - The Big Picture & Data Reporting	<b>8.</b> Motor Fuel Tax Reporting in Hawaii: From Receipts to Reports	1:00 - 4:30 (w/ break)
<b>6.</b> Data Entry Software	<b>9.</b> Audits & Compliance Initiatives Overview	
<b>7.</b> Data Modeling: National Actions – Local Implications	<b>10.</b> Motor Fuel Tax Data Use	
<b>Thursday - May 29</b> <b>East-West Center</b>		<b>7:30 - 12:30</b>
<b>Continental Breakfast</b>		7:30
<b>Breakout Sessions:</b>		
<b>Group 1: Government Agencies</b>	<b>Group 2: Fuel Distributors</b>	
<b>11.</b> Collecting, Reporting, & Sharing Data Issues	<b>13.</b> Off-Highway Use & Exempt Fuels	8:30 - 10:30 (w/ break)
<b>12.</b> Data Sources & Verification	<b>14.</b> Alternative Fuels and Hawaii State Data	
<b>Plenary - Wrap-up / Closing</b>		
<b>15. Panel Discussion</b> Lessons Learned towards agency/industry cooperation and sharing data.		10:30 - 12:30
<b>16.</b> Survey Review & Closing		