REGISTER NOW!

Hawaii’s
DON’T DUCK MOTOR FUEL TAXES WORKSHOP
East-West Center, Honolulu, HI
May 28-29, 2008

Building on a partnership with the FHWA, IRS, the Hawaii Department of Transportation, and the Hawaii Department of Taxation, this workshop is bringing together professionals from the government, private, educational, and non-profit sectors to identify and discuss the major fuel tax data issues and reporting initiatives in the state of Hawaii. We are pleased to have the following national authorities on motor fuel tax issues presenting at this workshop:

- **Ralph Erickson**: Division Chief, FHWA Highway Funding and Motor Fuel Division. He is responsible for data programs related to highway user taxation, highway finance, motor fuels, driver licenses, motor vehicles and motor carriers.

- **Richard A Little**: Senior Program Analyst in the Internal Revenue Service’s (IRS) Motor Fuels Excise Issue area. He is the National Excise Liaison with the States and Industry and has worked with motor fuel for over 30 years.

The workshop program will present topics of importance to the state’s motor fuel tax community including: Impact of increasing prices on State/Federal Revenues, State/Federal Rules and Form Changes, Bio Diesel, Evasion/Compliance, IRS Audits, Exempt Fuels, and more. Attached is the preliminary agenda for specific information on session times and topics.

Regardless of your level of expertise or role in motor fuel tax reporting and data collection, we encourage you to participate in this workshop and share your experiences and learn from national experts.

Space is limited. **Please, reserve your seat no later than Friday, May 16, 2008** with Gail Ikeda at LTAP (email - gail@eng.hawaii.edu or fax – 808-956-8851).
If you have any questions or comments about motor fuel data collection and reporting in Hawaii, please contact Mr. Yibo Hsu at Hawaii Department of Transportation (808-587-1844 or Yibo.Hsu@hawaii.gov).

Warm Aloha,

Elizabeth E Fischer, RLA, ASLA, APA
808.541.2700 x325/ elizabeth.fischer@fhwa.dot.gov
### DON’T DUCK MOTOR FUEL TAXES WORKSHOP

_{University of Hawai‘i-Manoa - East-West Center - Honolulu, HI}_

_May 28-29, 2008_

#### Registration Form

REGISTER by May 16, 2008 to Gail Ikeda at LTAP (email - gail@eng.hawaii.edu or fax – 808-956-8851)

1. Registrants:

<table>
<thead>
<tr>
<th>Name(s)</th>
<th>Title/ Role in Organization</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. Organization Name:

3. Contact Information (for each person)

<table>
<thead>
<tr>
<th>Street Address/ PO Box</th>
<th>City/ State/ Zip</th>
<th>Business Phone</th>
<th>Other Phone</th>
<th>Fax</th>
<th>Email</th>
<th>Business Web Site</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

4. My organization fits the following category (select best fit):

- [ ] Fuel Distributor
- [ ] Fuel Refiner
- [ ] Tax Preparer/Financial
- [ ] Federal Government
- [ ] Non-Profit Agency/Education
- [ ] State/County/Local Government
- [ ] Private Company
- [ ] Other (please describe):
# Agenda

**Wednesday - May 28**  
**East-West Center**  
7:30 - 4:30

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:30 - 8:30</td>
<td>Continental Breakfast &amp; Registration</td>
</tr>
</tbody>
</table>
| 8:30-8:45 | 1.  Opening  
Welcome & Introductions                                           |
| 8:45-10:00 | 2.  Plenary  
Overview of Highway Taxes and Fees: Collection & Distribution         |
| 10:00-10:15 | Break                                                                    |
| 10:15-11:30 | 3.  Panel Discussion  
Issues in Accurate Reporting                                         |
| 11:30 – 1:00 | 4.  FHWA Hawaii Division Administrator, Abraham Wong - *The Future of the Highway Trust Fund* |

### Breakout Sessions:

**Group 1: Government Agencies**
- 5. Motor Fuel - The Big Picture & Data Reporting
- 6. Data Entry Software
- 7. Data Modeling: National Actions – Local Implications

**Group 2: Fuel Distributors**
- 9. Audits & Compliance Initiatives Overview
- 10. Motor Fuel Tax Data Use

**Thursday - May 29**  
**East-West Center**  
7:30 - 12:30

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:30</td>
<td>Continental Breakfast</td>
</tr>
</tbody>
</table>

### Breakout Sessions:

**Group 1: Government Agencies**
- 11. Collecting, Reporting, & Sharing Data Issues
- 12. Data Sources & Verification

**Group 2: Fuel Distributors**
- 13. Off-Highway Use & Exempt Fuels
- 14. Alternative Fuels and Hawaii State Data

### Plenary - Wrap-up / Closing
- 15. Panel Discussion  
Lessons Learned towards agency/industry cooperation and sharing data.  
16. Survey Review & Closing