

August 19:

Purpose:

This day is intended to:

- give a broad overview to the attendees (HDOT customer, University attendees and additional HDOT departments) on the capabilities of the IRD systems
- present the current implementation of the Real Time Website
- present the current implementation of the Reporting Website

Schedule:

- 8am arrival at University – Maryanne and Nap/Goro to prepare room and test computers
- 9am training start
 - Introduction from Nap/Goro of Maryanne and IRD
 - Presentation introducing the capabilities of IRD's Data Collection systems
 - *Short discussion on possible uses of collected data (if desired)*

10-15 minute break

- Overview of existing Data Collection sites
- Overview of future Data Collection site (C4K)
- Nap/Goro present to the group the current purpose/direction of the IRD/HDOT contract
- *Discussion*

LUNCH

- Introduction of Real Time website
- *Discussion*
- Introduction of Reporting website
- Overview of available reports
- *Discussion*

August 20:

Purpose:

This day is intended to include a smaller more customer specific group of people.

The timing and flow of this day are quite flexible.

Discussions are likely to cover::

- Collecting comments and requirements on the real time website
- Collecting comments and requirements on the reporting website including (potentially) design discussions on improved user interface
- Review of current known issues (data and hardware)
- Review of priorities list for known issues and future projects
- Review of Data Analysis procedures done by "IRD Data Services" group on a week-daily basis and Site Health procedures done on a monthly basis